



AmeriCorps Farm to School Program Member Application Statute 93.49; WI. Stat.



SECTION 1: APPLICANT INFORMATION

NAME:

STREET ADDRESS:

CITY:

STATE:

ZIP CODE:

CELL PHONE:

E-MAIL:

Best way to contact you

Are you a United States citizen, national, or lawful permanent resident alien?

Cell Phone

E-Mail

Yes

No

Have you previously served as an AmeriCorps member?

Yes

No

If yes, when and what program(s)?

Previous program director's contact information:

Did you complete your previous program satisfactorily?

Yes

No

Have you exited an AmeriCorps program without receiving an education award?

Yes

No

Select the highest level of education that you will have completed by the time you are planning to serve in AmeriCorps

Some high school

High school diploma or GED

Technical school/Apprenticeship

Associate's degree

Some college

Bachelor's degree

Graduate degree

Other (specify)

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## SECTION II: AMERICORPS FARM TO SCHOOL POSITION DETAILS

AmeriCorps members in our program serve a 12-month term from August 15th to August 14th.

### Available Service Terms

- 1) Half-time members must serve 900 hours over the course of the program year. This tends to be 18-25 hours a week depending on how the member spreads out their hours.
- 2) Full-time members must serve 1,700 hours over the course of the program year. This tends to be 32-40 hours a week depending on how the member spreads out their hours.

### Member Positions

#### 1) Community Outreach Coordinator

Community Outreach Coordinators will serve as the main liaison between the schools and the community. They will educate food service directors about sourcing local, healthy foods for the school districts they serve and will create an action plan laying out the steps necessary to procure local food into their programs. They will also be responsible for recruiting and mobilizing volunteers to enhance and increase the capacity of the AC F2S program. This will include organizing a F2S Task Force within the school or community, recruiting farmers to present in the schools, organizing farm tours, and organizing snack preparation or food tastings. With the assistance of the site supervisors, they will create a database of volunteers for sustained program efforts.

#### 2) Nutrition Educator

Nutrition Educators will help teachers and school food service directors by developing and implementing nutrition programs that will educate children about the benefits of making healthy eating choices. Members will assist with creating and implementing healthy food curricula including school or community garden development, cooking in the classroom programs or field trips to farms, and work with schools to help implement wellness programs. Members will share information with other Members to create a statewide network; and provide data and information to be used in a best practices guide that can be used by other schools.

#### 3) Nutrition Educator/Community Outreach Coordinator Dual Member

See both descriptions above.

### Additional Member Duties

- Help develop strategies and build community stakeholders to make the program sustainable
- Collaborate on how to bring healthy foods into schools
- Collect data and track program performance
- Attend training to support their roles
- Coordinate and facilitate local advisory committee meetings
- Recruit and manage local volunteers.
- Submit timesheets on a biweekly basis

Please select the region(s) you would prefer to be considered for:

16th Street Community Health Center  
(Milwaukee)

Half-time (900 hour) Nutrition Educator/  
Community Outreach Coordinator

Oregon School District

(1700 hour) Nutrition Educator/Community  
Outreach Coordinator

Ashland School District

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community  
Outreach Coordinator

REAP Food Group (Madison)

Half-time (900 hour) Nutrition Educator (4  
positions available)

Arbor Vitae-Woodruff Elementary School

Full-time (1700 hour) Nutrition  
Educator/Community Outreach  
Coordinator

School District of the Tomorrow River (Amherst)

Full-time (1700 hour) Nutrition Educator/  
Community Outreach Coordinator

Bayfield School District

(1700 hour) Nutrition Educator/  
Community Outreach Coordinator

Sheboygan Area School District

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community Outreach  
Coordinator

Crawford County UW Extension

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community  
Outreach Coordinator

Spooner Area School District

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community Outreach  
Coordinator

Fort HealthCare (Fort Atkinson)

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community  
Outreach Coordinator

Stevens Point YMCA

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community Outreach  
Coordinator

Grow La Crosse

Half-time (900 hour) Nutrition Educator/  
Community Outreach Coordinator

Washburn School District

Half-time (900 hour) Nutrition Educator  
Half-time (900 hour) Community Outreach  
Coordinator

Juneau County Health Department

Half-time (900 hour) Nutrition Educator/  
Community Outreach Coordinator

Waupaca County UW-Extension

Half-time (900 hour) Nutrition Educator/  
Community Outreach Coordinator

Are you available to begin service August 15th, 2018?

Yes      No

Are you able to commit to serving through August 14th, 2019 (12 months)?

Yes      No

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### SECTION III: EDUCATION AND WORK/VOLUNTEER HISTORY

You may attach a resume in lieu of completing Section III

#### ***Education Background***

NAME OF HIGH SCHOOL OR GED PROGRAM

LOCATION

DID YOU GRADUATE

YEAR DIPLOMA GRANTED

YES      NO

NAME OF COLLEGE OR TECHNICAL SCHOOL

HIGHEST DEGREE/  
CERTIFICATION

YEAR  
GRANTED

NAME OF COLLEGE OR TECHNICAL SCHOOL

HIGHEST DEGREE/  
CERTIFICATION

YEAR  
GRANTED

#### ***Volunteer History***

MO/YEAR

ORGANIZATION SERVED

TITLE AND DUTIES

MO/YEAR

ORGANIZATION SERVED

TITLE AND DUTIES

MO/YEAR

ORGANIZATION SERVED

TITLE AND DUTIES

***Employment History***

MO/YEAR	EMPLOYER NAME & CONTACT INFO	MAY WE CONTACT
		YES
		NO

JOB TITLE AND DUTIES	REASON FOR LEAVING
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MO/YEAR	EMPLOYER NAME & CONTACT INFO	MAY WE CONTACT
		YES
		NO

JOB TITLE AND DUTIES	REASON FOR LEAVING
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MO/YEAR	EMPLOYER NAME & CONTACT INFO	MAY WE CONTACT
		YES
		NO

JOB TITLE AND DUTIES	REASON FOR LEAVING
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**References: Please give at least one work reference**

NAME CONTACT INFO

RELATIONSHIP TO APPLICANT

NAME CONTACT INFO

RELATIONSHIP TO APPLICANT

NAME CONTACT INFO

RELATIONSHIP TO APPLICANT

NAME CONTACT INFO

RELATIONSHIP TO APPLICANT

Please list any additional skills that would add to your qualifications for this program



## **SECTION IV: MOTIVIATIONAL STATEMENT**

Please describe why you want to serve with the AmeriCorps Farm to School Program. If you need more space you may attach a separate paper.

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## SECTION V: APPLICANT BACKGROUND CONSENT FORM

Position/Job Title: AmeriCorps Farm to School Member

Applicants are hereby notified that a criminal background check is required for employment consideration in this position. Any information obtained as a result of the criminal background check will be retained in your application file which is confidential. Wisconsin's Fair Employment Law, s. 111.31-111.395, Wis. Stats., prohibits discrimination because of a criminal record or pending charge; however, it is not discrimination to decline to hire a person based on the person's arrest or conviction record if the arrest or conviction is substantially related to the circumstances of the particular job.

Existence of a criminal conviction or juvenile adjudication may or may not, depending on the circumstances, disqualify you from consideration. However, any intentional misrepresentation or omission will disqualify you.

Please complete the information below **as identical to information submitted in SECTION I:**

NAME

STREET ADDRESS, CITY

STATE

ZIP CODE

CELL PHONE

EMAIL

DATE OF BIRTH (MM/DD/YYYY)

SOCIAL SECURITY NUMBER

I have read the consent form and:

I authorize the Wisconsin Department of Public Instruction – Human Resources Office to conduct a background check and I understand that selection for this position is contingent upon the Department of Public Instruction – Human Resource's review of my criminal history, if any.

I do not authorize the Wisconsin Department of Public Instruction – Human Resources Office to conduct a background check. I understand that without providing consent, I will no longer be considered an applicant for the current vacancy.

APPLICANT SIGNATURE (no e-signatures allowed)

DATE SIGNED

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## Understanding and Authorization

I certify that all answers on this application and any attachments are true to the best of my knowledge and that I have not withheld any pertinent information.

I understand that omission, misrepresentation or false information submitted in connection with this application may result in refusal or dismissal from the program.

I understand that if accepted into the program I will be enrolled as an AmeriCorps member. All AmeriCorps Farm to School members must be at least 18 years old, a U.S. citizen or permanent resident alien, and have a high school diploma or GED. For more information about AmeriCorps go to: [www.nationalservice.gov/programs/amicorps](http://www.nationalservice.gov/programs/amicorps) In compliance with state and federal laws, the Wisconsin Department of Public Instruction and AmeriCorps Farm to School partner agencies do not unlawfully discriminate against any individual on the basis of race, creed, color, handicap, marital status, sex, sexual orientation, national origin, religion, or ancestry. Personally identifiable information you provide may be used for purposes other than that for which it was collected. (s. 15.04 (1) (m), Wis. Stats.)

PRINT NAME

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APPLICANT SIGNATURE (no e-signatures allowed)

DATE SIGNED

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### NON-DISCRIMINATION IN EMPLOYMENT

In connection with the performance of work under this contract, the Member agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Member further agrees to take affirmative action to ensure equal employment opportunities. The Member agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

It is against the law for organizations that receive federal financial assistance from the Corporation of National and Community Service to discriminate on the basis of race, color, national origin, disability, sex, age, political affiliation, or, in most cases religion. It is also unlawful to retaliate against any person who, or organization that files, a complaint about such discrimination. In addition to filing a complaint with local and state agencies that are responsible for resolving discrimination complaints, you may bring a complaint to the attention of the Corporation for National and Community Service. If you believe that you or others have been discriminated against, or if you want more information, contact:

Office of Civil Rights and Inclusiveness  
Corporation of National and Community Service  
1201 New York Avenue, NW  
Washington, DC 20525  
1-800-833-3722 (TTY and reasonable accommodation line)  
(202) 565-3465 (FAX); [eo@cns.gov](mailto:eo@cns.gov) (email)

**Please return completed application or direct questions to Kara Helget, AmeriCorps Farm to School Program Director ([Kara.helget@dpi.wi.gov](mailto:Kara.helget@dpi.wi.gov), 715-214-6080) OR the host site you are directly applying to by using the contact information listed in their posting.**